

## CASE STUDY

### Managed Procurement Event

#### project

New legislation required a Government department to undertake a high risk / high profile procurement process for the provision of services. The department engaged Project Procure to manage the procurement process, in order to establish a panel of providers.

#### the challenges

- These services had not been provided to the state previously.
- Legislation around the program was still in development at the time of the tender process.
- The department was not experienced in the development of such a program, nor the associated requirements.
- The department had a number of teams with varying levels of capability in terms of procurement and contract management knowledge and expertise.

#### our approach

- Undertook an industry briefing with potential providers and conduct discussions with other states which had implemented similar programs.
- Used market research to identify the best procurement methodology to fulfil the requirements of the organisation in the most time effective manner, whilst complying with legislative requirements.
- Developed procurement documents including the procurement plan, tender documentation, evaluation plan, evaluation report, contract management plan and contracts, to provide the department with an auditable trail of documentation throughout the procurement process.
- Facilitated the evaluation process which included developing the evaluation documentation, maintaining probity and final recommendations.
- Established a contract strategy, risk management framework, KPIs and performance management frameworks.

#### outcome

- The project was completed on time, within allocated budget and to the satisfaction of all stakeholders.
- Reduced risk exposure and improved procurement performance.
- Demonstrated a cooperative approach to developing documentation, identification of risks and mitigation of potential issues through the tender process.
- Proactively sought and recommended solutions to identified issues in line with corporate objectives.
- Provided transparent, auditable and consistent implementation.